

VILLAGE OF HOLLEY
HOLLEY WATER WORKS
RATES, RULES, & REGULATIONS

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1. APPLICATION FOR WATER

All applications for the introduction of or use of water on any premises or for the extension of any water pipe shall be in writing and signed by the owner of such premises or by his duly authorized agent, and must fully state the purposes for which such water is required. The village will charge a nonrefundable fee for establishing a water account with the village; ie new customer, change of address, etc.

2. METERING

Every owner of premises on which municipal water is now used or application being made for, shall be required to install a water meter which shall be approved and furnished by the Holley Water works and with the Water Department retaining ownership. There will be a rental fee of \$2/month. The setting of meters must be under the supervision of the Water Superintendent or his representative . Wherever a meter is to be installed, a suitable place must be provided by the owner, and must be a place free from frost and must be accessible at all times. If it is impossible to place the meter in a frost free area, a suitable housing must be constructed around the meter and the meter packed to prevent freezing, at the property owner's expense.

Any damage which may be sustained to a meter resulting from carelessness of the owner, tenant or agent of premises, or from neglect of either of them to property protect and secure the same, as well as any damage that may result from allowing said meter to become frozen, burned, damaged by hot water or steam, shall be paid to the Holley Water Works on demand, or when included on their water bill.

3. NEW WATER SERVICES ¾" THROUGH 2", INSIDE THE VILLAGE

All new services shall be installed and paid for by the requester or property owner, from the service curb stop as designated by the Water Superintendent or such duly authorized personnel to the building being served.

The Holley Water Works shall supply, install and maintain the appropriate service line from the main to the curb stop. The curb stop will generally be within the road, street, or highway right of way at the discretion of the Water Superintendent.

The service line of the property owner shall be "K" copper or plastic of 200 pound CTS rating, using flared or compression fittings.

The minimum tap size allowed in the Village of Holley shall be ¾". There will be a tapping fee for all services over ¾" paid to the Village of Holley, Holley Water Works, upon application for a new service. The "tapping fees" inside the Village are at the following rates and include the appropriate pipe and fittings.

1"	Service Tapping Fee	\$250.00
1 ½"	Service Tapping Fee	\$400.00
2"	Service Tapping Fee	\$500.00

All expenses for water taps or insertions larger than 2" will be borne by the requester or property owner.

4. NEW WATER SERVICES ON VILLAGE OF HOLLEY WATER MAINS OUTSIDE THE CORPORATION OF THE VILLAGE OF HOLLEY

Applicants living outside the corporation of the Village of Holley and within 250 feet of a Holley Water Works water main and not within a Water District, may apply for a water service. If their application is granted by the Village of Holley at a regular and legal meeting, an initial Tap – in fee of \$2,000.00 will be paid to the Village of Holley, Holley Water Works prior to the start of any construction. All construction road boring, excavation, back filling, plumbing, other fees, permits and insurance is the

sole responsibility of the applicant. The Holley Water Works supplies the following, one (1) ¾" corporation installed, one (1) ¾" curb stop and one (1) ¾" curb box to be installed by the applicant.

No person inside or outside of the Village of Holley who now or here after uses water through the Village of Holley water system shall permit any other person, firm, organization, or corporation to use water through his or her water meter nor take water through or from any part of their service line to act as a separate service.

The new service shall be inspected and verified as acceptable by the Superintendent of the Holley Water Works or anyone duly authorized by him prior to any backfilling or covering in any manner.

5. EXISTING 1 ½" AND 2" PRIVATE WATER MAINS OUTSIDE THE CORPORATION OF THE VILLAGE OF HOLLEY

Existing 1 ½" and 2" private water mains outside the corporation of the Village of Holley shall be **kept** free from leaks and shall be the responsibility of all water customers that are served from said 1 ½" or 2" private water mains. All leaks that occur on said private water mains will be repaired within 15 days from the time the leakage is detected by the Village of Holley Water Department personnel and the water customers being served from said private water mains are notified in writing by the Water Superintendent or his representative.

All costs involved in the repair of 1 ½" and 2" private water mains shall be the sole responsibility of all of the water customers being served from said water mains. If master metered, the cost of the water lost due to leaks will be paid for equally by the customers being served from the private water main by applying the difference between the total gallons used as read from the Customer's meters, subtracted from the master meter reading, divided by the number of customers on said water main, divided by 1,000 times the current water rate.

Should there be no master meter, the water lost due to leaks will be paid for by the water customers being served from the private water main using the formula as set forth in Section 18 C from the time the water leak is detected.

There shall be no further tap ins allowed on 1 ½" and 2" private water mains without the express written permission of the Village of Holley Board.

1 ½" and 2" water mains may be replaced due to age and/or condition of the main. All costs will be borne by the customers being served by said water mains. **THE WATER MAINS REPLACED SHALL BE NO LARGER THAN 2 INCH AND SHALL BE EITHER DUCTILE IRON OR 150 LB. PVC PIPE.**

No additional mains will be allowed to be connected to a Village of Holley water main outside the Corporation of the Village of Holley without the formation of a Water District in and by the Township in which the proposed new or replacement water main is located.

6. MINIMUM CHARGE OF LARGER METERS

The user or property owner containing the following meter will pay which ever charge is higher. The billed water rate usage or rental rate, but not both.

RENTAL RATE	1" THRU 1 ½"	\$15.00/MONTH
	2"	\$25.00/MONTH
	3"	\$35.00/MONTH
	4"	\$45.00/MONTH
	6"	\$65.00/MONTH
	8"	\$85.00/MONTH

7. MINIMUM WATER RATES

Water rates will be established by the Holley Village Board from time to time as necessary.. Any un-metered connections will be allowed only by permission of the Holley Village Board.

8. TURNING ON OR OFF OF EXISTING WATER SERVICES

A service charge of \$100.00 will be levied on all water customers or property owners who request their water service turned off or on at the curb stop and remain connected to the water supply system at the curb stop.

9. DISCONTINUANCE OF WATER SERVICE BY THE CUSTOMER

Discontinuance will be at the expense of the requester or property owner.

Discontinuance means the physical disconnection of the water service at the curb box.

The discontinuance shall be performed by qualified persons other than Water Works personnel and performed on the property owner's service line.

The discontinuance will be inspected and verified as acceptable by the Superintendent of the Holley Water Works or persons duly authorized by him before being recorded as a discontinued service.

10. RATES, DELINQUENT PAYMENT, AND BILLINGS

Rates are appropriate and in effect.

Delinquent payment or non-payment after 20 days, a shut off notice will be sent to the owner and consumer by mail or by personal service upon the owner and consumer. If the unpaid water bill is not paid within fifteen (15) days after such service, a posting notification will be made at the premises and three (3) days will be allowed for payment or the water supply to the premises of the delinquent user will be terminated. When a (3) day notice has been delivered as the last attempt to collect past due amounts the amount owed must be paid by cash or money order. Wherever a water supply is terminated for non-payment of water bills, an additional charge will be assessed as appropriate from Article 68. A Turn On Fee, is payable in advance before a water service to the premises supplied will be restored.

All water consumers may be billed monthly.

All water bills shall be chargeable to the consumer and/or owner of the property where a water service is furnished. In each instance all water rentals shall be a lien against the real property upon which the water is used and such bill be due and payable as dated.

In all cases where water bills remain due and unpaid at the time the annual tax roll of the Village is made out, the same shall be included therein and levied against the real property on which the water had been billed against, and shall be collected with and in the manner as other village taxes, with additional charges, fees and penalties incident to the collection of such taxes.

11. COMPLAINTS OF BILLS AND METER READINGS

Any customer making a complaint as to the correctness of water bills claiming to be incorrectly charged may, by applying at the Village Clerks Office within ten (10) days after the posted mailing date of their present bill, have the meter re-read. Or by depositing fifteen (\$15.00) at the Village Clerks Office and making a written request, have the meter tested on the Holley Water Works Test Bench. If the meter is found to be within four percent (4%) plus or minus or to further under register, said deposit will be retained by the Water Department as payment for testing the meter. Should the meter be found to over register by more than four (4%), the deposit will be returned and a correction made in the bill. The Village Clerk, Assistant or Superintendent of the Holley Water Works is authorized to correct any change so shown to be due to a faulty meter, an incorrect reading or other error, but shall have no power to reduce water bills for any other reason.

Bills against which no complaints have been entered within ten (10) days after presentation with a bill in a regular billing period are to be paid as rendered.

12. OUT OF ORDER METERS

A meter out of order and failing to register the correct amount of water used, the consumer will be charged by the average consumption as shown by the meter when in order.

Meters shall not be removed or disturbed except by a person employed by the Holley Water Works or acting under the direction of the Superintendent. A penalty of fifty dollars (\$50.00) for each offense may be applied to the consumer's bill as dictated by the Village Board at a legal meeting.

13. SHUT OFF OF WATER

The Village Board and or the Superintendent of the Holley Water Works reserves the right to shut off the water without notice, for alteration, extensions, repairs, and to stop and restrict the supply of water whenever it may be found necessary. The Village of Holley, the Holley Water Works nor any of its workers shall be liable under any circumstance for a deficiency or a failure in the supply of water, whether occasioned by shutting off the water to make repairs, connections or for any other unavoidable cause.

14. ADDITIONS OR EXTENSIONS OF MAINS

All additions or extensions of mains will be minimum of eight (8) inch inside diameter pipe.

An application with a flat fee of two hundred dollars (\$200.00) must be made to and approved by the Village Board. (Fee is non-returnable upon acceptance of application)

Materials and method of installation must be acceptable to the Superintendent of the Holley Water Works.

All expenses, legal, engineering, material and labor or other incident to the satisfactory completion of the project are supplied and paid wholly by the applicant.

15. FIRE HYDRANTS

No person shall open or interfere with any public hydrant without the permission of the Village Board, Superintendent of the Holley Water Works or the Chief of the Holley Fire Department, or some other person duly authorized by such authority.

The use of fire hydrants shall be limited to the purpose of extinguishing fires, testing hose, testing apparatus or in fire practice under the supervision of the Fire Chief or his assistants, or the testing or flushing of water mains or sewer systems by the appropriate Village Departments.

16. BYPASSES PROHIBITED

No additions to or alteration in any public or private pipe, conduit or other fixtures, between the public water main and the individual water meter, shall be made. Nor shall the water main be tapped, or any portion of the water works system be interfered with, without permission of the Village Board or the Superintendent of the Holley Water Works.

Any costs incurred by the Holley Water Works to correct any alterations may be passed on to those responsible or the owner of the property being benefited.

17. INSPECTION OF PIPES AND FIXTURES

The Superintendent of the Holley Water Works or any other person delegated by the Board for that purpose must at all reasonable hours have free access to all parts of the premise where water is delivered for the purpose of examining the meter, the water pipes, or fixtures and the manner in which the water is used.

18. PIPES, RESPONSIBILITY OF OWNER OR OCCUPANT

All water pipes from the curb stop to the premise being served and all piping and plumbing on the premise where water is used, together with all the fixtures connected therewith, must be kept in good repair and protected from freezing, and all unnecessary waste or leakage of water must be prevented at the expense of the property owner.

When leaks or a break occur in the service pipe between the curb stop and meter, it must be repaired immediately by the owner or occupant, and if not repaired within a reasonable time (reasonable time is fifteen days (15) after notice) with exception due to size or public safety to be determined by the Superintendent of the Holley Water Works and such will be charged against the customer's water bill.
Addendum – Dated October 8, 1991, Effective November 8, 1991

19. WATER LOST DUE TO LEAKS

Water lost due to a leak or a break in service line between the curb stop and the meter will be paid for by the owner or occupant from the time the owner or occupant is given notice of such leak by the Holley Water Department until water leakage is stopped. The following formula will be used: at 60 PSI water pressure, a 3/16" diameter stream of water from a leaking pipe will cause 5 gallons per minute to be lost. Five (5) gallons per minute = 300 gallons per hour. Duration of leak (in hours) x 300 gallons per hour = gallons lost divided by 1,000 gallons x present water rate per 1,000 gallons = dollar amount due to the Holley Water Department for water lost.

20. BULK WATER – TANK TRUCK OR OTHER

Buying water in bulk by tank truck or similar device will be done by prior arrangement only between the hours of 9:00AM and 4:00PM, Monday through Friday, except holidays.

Payment for bulk water in a tank truck or similar device will be made in advance at the Village Clerks Office at the rate of thirty-six dollars (\$36.00) per thousand gallons.

The water will be loaded at the rear of the Fire Hall on Thomas Street under such supervision as designated by the Superintendent of the Holley Water Department.

21 AMENDMENTS

These rules and regulations may be altered or amended at any time at the discretion of the Board of Trustees, Village of Holley.